



(003587769-K)

Persiaran Mayang Pasir
Bayan Baru, 11950
Pulau Pinang, Malaysia
Mobile: 019-9790786

Email: hr.department@softspheretraining.my

Website: www.softspheretraining.my

Course Name: Kaizen Excellence: A Journey of Continuous Improvement

Synopsis

Good morning/afternoon, everyone. Welcome to the Kaizen Implementation Training. Over the next two days, we will delve into the world of continuous improvement through the lens of Kaizen, a Japanese philosophy that emphasizes making small, incremental changes to improve processes and systems.

Why Kaizen?

In today's rapidly evolving business landscape, organizations must continuously strive for improvement to stay ahead. Kaizen offers a systematic approach to identify and eliminate waste, improve efficiency, and enhance overall productivity. By embracing Kaizen principles, companies can create a culture of continuous improvement that drives innovation and excellence.

What to Expect

During this training, we will explore the fundamental principles of Kaizen, learn about key tools and techniques, and discover how to implement Kaizen events in your workplace. Through interactive sessions, case studies, and practical exercises, you will gain a deep understanding of how Kaizen can transform your organization.

Your Role

Your active participation is key to making this training successful. Share your experiences, ask questions, and engage with the material. Together, we will learn how to apply Kaizen principles to drive positive change in your workplace.



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What You Will Learn

- By the end of this training program, participants will be able to:
- Understand the advanced principles and methodologies of 5S.
- Learn advanced sorting, set in order, shine, standardize, and sustain techniques.
- Develop skills in creating optimal layouts and implementing effective cleaning and maintenance practices.
- Gain insights into developing best practices, standard operating procedures, and visual management tools.
- Learn strategies for building a sustainable 5S culture and conducting effective audits.
- Enhance problem-solving skills and integrate 5S with other lean practices.

Who Should Attend

This training is ideal for individuals and teams who have already undergone basic 5S training and are looking to deepen their understanding and skills. It is especially beneficial for managers, supervisors, and team leaders responsible for implementing and sustaining 5S practices in their organizations.

Prerequisite

N/A

Course Methodology

Our training approach is highly interactive and practical, featuring a blend of lectures, case studies, group discussions, and hands-on exercises. You will have the opportunity to apply advanced 5S techniques in real-world scenarios, ensuring that you can immediately transfer your learning to your workplace.

Course Duration

2 day(s) - 9am - 5pm

Course Structure

Session 1 Introduction to Kaizen

- Introduction to Kaizen principles and its importance in continuous improvement.
- History and evolution of Kaizen.
- Benefits of implementing Kaizen in the workplace.

Session 2: Understanding the Kaizen Philosophy

- Exploring the core principles of Kaizen (continuous improvement, teamwork, leadership involvement, and waste reduction).
- Discussing the 5S methodology (Sort, Set in order, Shine, Standardize, Sustain).

Session 3: Implementing 5S in the Workplace

- Practical application of 5S in a simulated workplace environment.
- Group activity: Identifying and eliminating waste in a work area.

Session 4: Kaizen Tools and Techniques

- Overview of key tools and techniques used in Kaizen (Pareto analysis, cause-and-effect diagram, PDCA cycle, etc.).
- How to apply these tools in real-life scenarios.

Session 5: Value Stream Mapping (VSM)

- Understanding the concept of value stream mapping.
- How VSM helps identify and eliminate waste in processes.

Session 6: Implementing Kaizen Events

- Planning and executing Kaizen events (rapid improvement workshops).
- Case studies and examples of successful Kaizen events.

Session 7: Kaizen in Action

- Group activity: Implementing Kaizen principles in a real or simulated workplace scenario.
- Identifying improvement opportunities and developing an action plan.

Session 8: Continuous Improvement Culture

- Strategies for fostering a culture of continuous improvement.
- How to sustain Kaizen initiatives in the long term.

Session 9: Q&A and Course Evaluation

- Open forum for participants to ask questions and share feedback.
- Distributing certificates of completion.