

## **Course Name:**

### ***Supervisory Skills Program For Executive***

## **Synopsis**

This program is specially designed for assistant managers and executives to build supervisory skills that are very important to adapt today. It is a method to strengthen them to become a leader in the future who will drive the organization to the highest level.

## **What You Will Learn**

- Inspirational Leadership
- Effective Communication
- Empowered Teams
- Strategic Vision
- Emotional Intelligence
- Change Leadership
- Decision-Making Excellence

## **Who Should Attend**

Executive

## **Prerequisite**

N/A

## **Course Methodology**

- Theory
- Hands-On
- Discussions



(003587769-K)

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- Interactive Classroom Session

## Course Duration

2 days - 9am - 5pm

## Course Structure

### Session 1: Today's Leadership

Today's leadership is characterized by adaptability, empathy, and innovation. Leaders are expected to navigate through rapidly changing environments, embrace diversity and inclusion, and foster a culture of collaboration.

### Session 2: Important Of Motivation and Self-Development

Motivation and self-development are crucial for personal and professional growth. Motivation drives individuals to set and achieve goals, overcome challenges, and persist in the face of obstacles. It fuels passion and determination, leading to higher levels of productivity and satisfaction.

### Session 3: Motivation and Leadership

The link between motivation and leadership is fundamental in driving organizational success. Effective leaders understand that motivation is the key to inspiring and mobilizing their teams towards shared goals.

### Session 4: Understand The EQ

Understanding emotional intelligence (EQ) is essential for personal and professional success. EQ refers to the ability to recognize, understand, and manage both our own emotions and the emotions of others.



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### Session 5: Opportunities For Self-Improvement

Opportunities for self-improvement abound in various aspects of life, including personal development, professional growth, and overall well-being.

### Session 6: Goal Setting

Goal setting is a powerful process for thinking about your ideal future and motivating yourself to turn your vision into reality. It involves identifying specific, measurable, achievable, relevant, and time-bound objectives that align with your values and aspirations.

### Session 7: Motivate Staff

Motivating staff is essential for fostering engagement, productivity, and job satisfaction within an organization. This includes clear communication, recognition, appreciation, encourage growth and development,

### Session 8: Feedback and Reflection

Feedback mechanisms are incorporated to help individuals assess their strengths and areas for improvement. Reflection exercises encourage participants to think critically about their thinking processes and identify strategies for enhancement. At the end of the program, every group will present their discussion note.